

Love Your Network - England Application guide

Prepare your application

Group details

You can apply for the grant by completing this [application form](#). The form will ask you to provide information including contact details, where your group is located, links to social media pages and where you hope to carry out your project.

Project details

You will be asked to provide details on the activities you plan to undertake as part of your project and what you hope to achieve with the equipment you request. This information will be key for us in deciding whether your application is successful, so please spend some time on this.

Evidence

You'll be asked for proof of your group's eligibility by providing us with a copy of your signed constitution (if your group is constituted) or sharing with us other information to demonstrate your group's previous activity such as social media posts, videos, or local news articles.

Registered Office: Walk Wheel Cycle Trust, 2 Cathedral Square, College Green, Bristol BS1 5DD.
T: 0117 926 8893.

Belfast: T: 028 9043 4569. **Cardiff:** T: 029 2065 0602. **Edinburgh:** T: 0131 346 1384.

London: T: 020 7017 2350. **With regional offices in:** Birmingham, Bristol, Glasgow, Leeds, Manchester, Newcastle, Nottingham.

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Permissions

Landowner permission will be required for your activity if you are making changes to the land or the environment using tools or management practices. Should your application be successful, you will be asked to provide written proof of this. If you need advice on how to do this, please get in touch.

Landowner permission is not required for litter picking activities.

For applications with large changes to the land or environment, you will also need to demonstrate that you are covered by public liability insurance. Should your application be successful you will be asked for proof of this.

Equipment

The application form will ask you to provide details of the tools and equipment that you are requesting. Please download the "Equipment Request Spreadsheet" (see below) from our [website](#)

Tool	Product name	Item cost (inc.VAT)	Item number	Number required	Cost
Standard litter picker (single)	Community Recycled Litter Picker	£10.00	N/A		£0.00
Standard litter picker (5 pack)	Community Recycled Litter Picker	£45.00	N/A		£0.00
Standard litter picker (10 pack)	Community Recycled Litter Picker	£90.00	N/A		£0.00
Standard litter picker (30 pack)	Community Recycled Litter Picker	£270.00	N/A		£0.00
Heavy duty litter picker	Ranger MAX Straight Heavy Duty Litter Picker	£19.00	N/A		£0.00
Folding litter picker	Litter Picker PRO Folding Litter Picker	£14.99	N/A		£0.00
Kids litter picker	Graptor Kids Litter Picker	£13.00	N/A		£0.00
Long reach litter picker (72")	Litter Picker PRO Litter Picker	£40.00	N/A		£0.00
Litter hoop	Handi Hoop PRO Litter Picking Hoop	£1.99	N/A		£0.00
Handi Cart foldable litter cart	Handi Cart DUO - Foldable Litter Picking Cart	£149.99	N/A		£0.00
Foldable litter cart (holds 2 bags)	Handi Cart DUO - Dual Recycling Cart	£160.00	N/A		£0.00
Heavy duty litter cart	Handi Cart PRO - Volunteer Litter Picking Cart	£400.00	N/A		£0.00
Childrens safety gloves	Reusable Safety Gloves - Adult or Kids	£3.33	N/A		£0.00
Adults safety gloves	Reusable Safety Gloves - Adult or Kids	£4.99	N/A		£0.00
Children's hi-vis vest	Hi Vis Reflective Safety Vest - Kids	£4.16	N/A		£0.00
Adults hi-vis vest	Hi Vis Reflective Safety Vest - Adults	£5.99	N/A		£0.00
					Sub total: £0.00
					Cost of additional equipment not listed: £0.00
					Total: £0.00

1. Enter the number of each item you are requesting in this column

2. Enter the value of any unlisted equipment here

3. Take note of the "Total" figure for the application form

Choose the number of each item you would like to request in the "Number required" column. If there are any other items available through our suppliers Tudor Environmental and Helping Hand Environmental, please enter the cost of these (including VAT) where indicated. The spreadsheet will automatically

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calculate the total cost for you. Take note of this figure and enter it when prompted in the application form.

If your application is successful, we will contact you to confirm your choice of equipment by asking you to send a copy of the completed "Equipment Request Spreadsheet" along with details of any additional tools you have requested and proof of landowner permission and public liability insurance (where applicable).

You will be contacted by Walk Wheel Cycle Trust for an initial discussion if your project is eligible. If it is not eligible, you will receive email notification.

Step-by-step application guide

1. Prepare the information requested in the [application form](#)
2. Download a copy of the "Equipment request spreadsheet" from our website and enter the quantity of tools that you require.
3. Send your completed spreadsheet to LYNengland@walkwheelcycletrust.org.uk with the subject heading in the following format: *Examplegroup - Equipment request*
4. Complete and submit the [application form](#) and wait to be contacted with a decision on whether your application is successful (within 3 weeks).
5. Should we wish to progress your application, we'll contact you to arrange a time/date to discuss your application.
6. Should you be successful, we'll send you an offer letter. Please sign and return this along with your group's signed constitution or other evidence and landowner permissions and public liability insurance certificate where appropriate

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